

# 27th Plymouth Scout Group

# **Annual General Meeting** 22<sup>rd</sup> September 2023

# **AGENDA**

Welcome

Apologies for Absence

Approval of the minutes of the 2022 AGM

Chairperson's Address

Treasurer's Report

Adoption of Accounts

Nomination of Examiner

Nominations for Committee

Group Leader's Report

Adjournment of Annual General Meeting

**Awards** 

Date of Next Committee Meeting: 7:00pm on the 3rd of October 2023









# Minutes of the 27<sup>th</sup> Plymouth Scout Group Annual General Meeting 23<sup>rd</sup> September 2022

#### 1. WELCOME

The Chairperson welcomed everyone present and thanked John Davies DC and Paul Roberts ADC and Minister Brenton Prigge for coming.

# 2. APOLOGIES FOR ABSENCE

None received.

# 3. APPROVAL OF THE MINUTES OF THE 2021 AGM

Approval of the previous year's minutes was proposed by Clive Deacon, seconded by Jenny Dibben and agreed by the meeting.

# 4. CHAIRPERSON'S ADDRESS

Brian Boucher began by thanking the Group Leaders and Executive Committee for their continuing hard work. The parents were also thanked for their support of the Group over the last year and he made an appeal for more people to join the Executive Committee. He congratulated all concerned on what a great year the 27<sup>th</sup> had just had and wished everyone a fantastic year to come.

# 5. TREASURER'S REPORT

Rosauro Aala first gave a brief overview of the year's financial affairs. He asked for any parents who had not yet signed gift aid forms to do so. Overall, he described the Group as being in a reasonable financial position. Rosauro confirmed that the accounts for last year had been reconciled, agreed by the Executive Committee and independently examined by Graham Young, accountant.

# 6. ADOPTION OF ACCOUNTS

Adoption of the 2021-22 accounts was proposed by Brian Boucher, seconded by Rosie Prout and agreed by the meeting. The meeting also reaffirmed our Independent Examiner as Graham Young.

# 7. NOMINATIONS AND ELECTION OF CHAIRPERSON, TREASURER AND SECRETARY

The current committee then stood down and Nigel Norris called for nominations for the vacant posts. Brian Boucher was nominated as Chair by Nigel Norris and seconded by Alison Newman. Ros Aala was nominated as Treasurer by Nigel Norris and seconded by Brian Boucher. Rosie Prout was nominated as secretary by Nigel Norris and seconded by Brian Boucher. The Group Section Leaders agreed to remain on the Executive Committee and the remaining members also agreed to stay on the committee. The new committee was confirmed as: Brian Boucher, Rosia Prout, Rosauro Aala, Sue Burns, Steve Taylor, Jenny Dibben, Clive Deacon, Nigel Norris, Paul King and David Organ.

### 8. GROUP LEADER'S REPORT

Nigel Norris gave a brief report on group activities during the year as well as a look to the future. His report, as well as the section leaders' reports and the 2021-22 accounts are contained in the pack presented at the 2022 AGM meeting (available on our website).

# 9. ANY OTHER BUSINESS

None.

#### 10. DATE OF NEXT MEETING

8:00pm, Tuesday 4thth October 2022.

The meeting was then adjourned.

# **GROUP SCOUT LEADERS REPORT 2022/2023**

The years seem to fly past when one is busy. The membership of our Group is healthy. With each section having a waiting list, there is always a varied programme for the young people to take part and participate in, we are very fortunate to have the camp site at Shaugh Bridge and the use of the site across the road, so many outdoor events can be arranged there, plenty of outdoor activities are great for the young people. The Beavers held their Christmas treat at the Dartmoor training Centre near Two bridges the Cub scout treat was at the bowling alley. This year we were able to re-introduce the Duke of Edinburgh's Award to the Explorers section in the district. The Scouts and Explorers Camp was at Birmingham and the Cub Scouts at Haytor on Dartmoor. There has been some changes of the wordings and the way we work as a group this has come from our Scot headquarters and in line with the charities Commission like our Exe. Committee now managing Trustees of the Group. Some of our Leaders have left us and some new ones have joined us. I would like to thank all our Leaders, helpers, Parents, our Trustee Committee and the church for the use of their premises. Plans are now underway for our 100<sup>TH</sup> Anniversary in 2026.

Nigel Norris GSL. MBE.

# Beaver Scout Report 2022/2023

During the year the Beaver Scouts took part in a wide variety of activities meeting either at Shaugh campsite or the church hall. As part of the Gardener Activity Award all the Beaver Scouts and Leaders were given a Nordmann Fir sapling which they planted in a pot and took home to care for. Most of these trees are still alive and thriving! As a change to our usual venue for the annual visit from Father Christmas we travelled by coach to Dartmoor Training Centre where the Scouts and Explorers were staying. Not only did Father Christmas arrive but it actually SNOWED! Such excitement! Of course, the older members manned a wide variety of Christmas craft activities which the Beavers loved. The Beavers also joined the rest of the Group for the annual Christingle Service.

A new venture for us was drama! Led by Caitlin Dibben the Beaver Scouts performed 'What the Ladybird Heard' with everyone playing an active part and completing a wide variety of related activities.

Throughout the year numerous badges were awarded. Isaac Needham, Declan Adams, Florence Parker, Niko Hajikakou, Jack Doddrell, Oliver Peggs, Aidan Woodford, Thomas Hele, Kaitlyn Adams and Alistair Legassick earned mso-ansi-language:EN-US">the Chief Scout's Bronze Award. A total of 68 Challenge Awards were earned as well as 112 Activity Awards. Some parts of these awards were earned by carrying out activities at home as well as at weekly meetings which were then recorded by the parents on OSM as well as me.

As always, the Leaders of the Beaver Section have found our Young Leaders – Katie Dilloway and Ben Edgecombe extremely helpful in running activities whether in the hall or at the campsite. Without them we would not have been able to give the children the attention they deserve or have been able to tackle more difficult activities. We were also delighted that Phoebe Burridge moved on from Young Leader to Adult Leader and also stayed in Plymouth for her University Course. We also welcomed Laura Woodley as an Assistant Beaver Leader.

My thanks go to them as well as Clare, Tom, Al and Lisa and everyone else in the Group who have supported us especially Clive and Chris help us out most weeks.

Jenny Dibben

**Beaver Team Leader** 

# **CUB SECTION REPORT 2022/2023**

We started the year well with a full section.

This has continued throughout the year and we have been able to send a good amount of members up to the scout section.

We started the year with a group forum followed litter by a litter pick, local walk, first aid training, remembrance Sunday activities and more.

We ended the first term with the Christingle event.

We remained in the hall throughout the second term of the year and completed various badge work along with indoor activities and games.

We ran a very successful camp at Haytor activity centre in May, we had a good group of helpers and great feedback from parents and cubs. The weather was very kind which always helps!

For the final term we moved out to the Shaugh prior camp site where we held various fire lighting and backwoods cooking events as well as hikes, sports, games and more.

Most weeks we're very well attended with approximately 25-30 cubs attended most weeks at the hall with slightly lower numbers at Shaugh around 20-25.

I would like to thank all of the leaders, helper and young leaders for the help and dedication. We have a strong team of leaders and are looking to continue on from last years successes this year with a diverse and fun filled programme.

#### 27th Cubs team

#### **SCOUT SECTION REPORT 2022/2023**

The troop has continued to be full with a waiting list for most of the year, but we have managed to get most people to the activities by booking in advance. There are however a large number of Cubs expected up in 2023/2024 so not sure if we will get any in from the waiting list.

We have met most of the year where possible at Shaugh Bridge and our great resource at the hut. In the Summer of 2022 we took a mix of older scouts and explorers to the New Forest where they had great fun visiting the Isle of Wight. We held a one night Christmas break at the Dartmoor Training Centre, where the high spot was that it snowed whilst we there.

We have tried to do some evening walks and games alongside badges including firefighter with a firestation visit and model maker and navigator. We had a nights wild camping (because we can) on the only night it rained for months and finished the term with some climbing and abseiling on the Dewerstone. We have also during the year had a go at: air rifle shooting, cooking, model making, Remembrance on the Hoe, Global Issues, wide games,

Summer Camp in 2023 has just been to Blackwell Court in the Black Country, South of Birmingham where in mixed weather we visited Drayton Manor Theme Park and a water park, climbed trees, went on a 3 G Swing and Zip Wire, did some tobogganing and abseiling. The standard of cooking at the patrol competition was very high this year from ALL the teams, so well done.

Congratulations to the following 9 who completed their Chief Scout's Gold Award: Imogen, April, Eva, Mairi, Jasmine, Annabelle, Kyla, Leo and Noah - and involves completing all 9 Challenge Awards so well done to them on their commitment and determination.

Ten Tors in the Summer of 2023 and 11 members with a 27th Plymouth past were in teams of 35 mile and 45 miles and Jubilee Challenge. All teams finished and in the case of the 35 mile team it was a very very close run thing. Anyone in Year 9 and above can sign up for 2024 now. Tug of War was not as successful as we did not have full team and to borrow from other groups to compete.

Over the Summer I met up with some Scouts from Plymouth USA and I hope to do some live links with Jamboree on the Internet this year. Jenny and I even took some of the bunting that we knitted back in 2020 as part of the Peregrine Challenge so if your child was involved in that as a Beaver or Cub

I am grateful as ever to Clive, Chris and Dan as assistant leaders Caitlin B as sectional assistant and Sean (Explorer Leader) . A big shout out to our Young leaders Antony, Caitlin, Jasmine, Alex, Trystan, who has been a huge asset to the section as well as some parent helpers including Steve for some meetings.

We will appointing some new Patrol Leaders soon and I hope to fit in a caving night this term at Buckfastleigh and an Exploration challenge.

Anyone interested in joining our happy leadership team let me know or even just helping me more regularly to set up and take down stuff or clean up the mess we make on the way.

Clive

**Scout Section Team Leader** 

#### **EXPLORER SCOUT SECTION REPORT 2022/2023**

Summer camp for the Explorer Scout section this year was a joint adventure with the Scouts to an activity center called Blackwell Court, in Bromsgrove. While there the Explorers took part in a number of exciting activities including tree trekking, a 3G swing and laser tag in the woods. We also spent some time off the site, visiting Drayton Manor theme park, The Wave waterpark in Coventry and even going on an overnight expedition to the nearby Pikes Pool campsite. There was a definite tension in the air as teams faced off in the annual cooking contest. The ambition and quality of the meals planned, budgeted, bought and prepared by the young people was considerable. The judges had the difficult task of picking a winning team to award the trophy to and this year the winning team was headed by Annabelle.

The programme over the past year has been a combination of nights at our Shaugh Bridge campsite and the hall at Compton. This year the Explorers have had a range of activities including climbing and abseiling at the Dewerstone, a treasure hunt around the City Centre and a wide range of cooking challenges both on stoves and on the fire at the campsite. In February the explorers took on some Escape Rooms, where teams were challenged to solve a series of puzzles to open doors and get out against the clock. They also played a game of Capture the President where teams were challenged to get a picture of each other's elected "president" while moving around the local area without getting caught on camera themselves.

So far, we have awarded 76 badges this year, with almost as many again due to be awarded following after the summer activities. Notable among these is the Chief Scout's Platinum award, one of the highest awards in scouting and congratulations go to Brandon, who has received this badge in the last year.

Congratulations also go out to the 11 Explorer scouts who took part in Ten Tors this year.

We are grateful as ever to all the families and leaders who have continued to support us throughout the year.

We would also like to thank our young leaders, who give their time to help with other sections within scouting.

If anyone is interested in joining our leadership, please let us know.

Sean and Chris

**Explorer Leadership Team** 

In the 2022-2023 financial year we saw a significant growth in expenses as activities returned to prepandemic levels. There was also a corresponding increase in income relating to some activities and camps plus an increase in subscription income as the number of young people increased in the group. With greater use of the campsite at Shaugh we have also spent almost £2,400 on the hut at the camp site, some of which was funded by a Tesco grant. The grant from Plymouth Rotary, received for helping them with their Christmas collection, has also helped to subsidise activities.

We received £1,778 from the government via the Gift Aid programme. This treats the subs that you pay as donations and the government add an extra 25% on top of that. If you are a UK tax payer, please click the Gift Aid box in OSM.

We spent 56% more on badges than in the previous year which is a testament to the great work of the leaders in all sections. They are providing a wide range of activities and our young people are learning a lot.

In the current year there is a significant increase in the amount of subscriptions that we need to pay onto the higher levels of the scouting organisation. We have chosen to keep our subscription fee the same but we will need to monitor this carefully.

Overall for the year, we spent £1,840 more than we received in income. We have sufficient reserves to absorb this. There was a surplus of £3,400 last year because we hadn't yet spent the money on the planned repairs. If we take into account that we spent £2,400 on one-off repairs to the campsite hut then we can see that ongoing income and expenses are quite well matched.

We have £10,643 in our reserves which are adequate to meet our commitments.

Rosauro Aala FCA

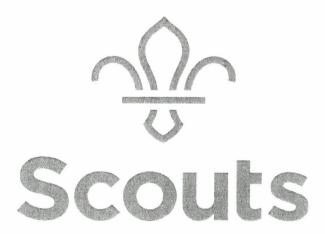
**Treasurer** 

# 27th Plymouth Scout Group

Trustees' report and accounts for

Year ended 31 March 2023.

Charity number 1025237



#### 27th Plymouth Scout Group

Brian Boucher Chairman

Lindsay Woodford Secretary

Other attendees of committees

Steve Taylor

Susan Burns

Joe Lock

Rosauro Aala Treasurer Group scout leader David Organ

Clive Deacon Scout section leader

Natalie Grosh Cubs section leader

Jenny Dibben Beavers section leader

#### Governance

Paul King

Nigel Norris

Trustees

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

This Group Executive Committee, comprising the leaders of each section, office holders elected at the AGM and other volunteers to balance with the leaders, exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property:

The raising of funds and the administration of Group finance:

The insurance of persons, property and equipment;

Group public occasions:

Assisting in the recruitment of leaders and other adult support:

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

#### Public benefit

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

#### Reserves policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short.

The Group does not hold any insurance policies but maintains an unrestricted insurance fund to pay for any insurance needs.

#### Financial review

The Group had a deficit of £1,839.65 (2022: surplus £3,406.91).

This increased reserves to £10,642.90 (2022: £12,482.55) which are considered prudent and sufficient to meet future activities.



# 27th Plymouth Scout Group Income and expenditure account For the year ended 31 March 2023



				202	3			2022
	Notes	Consolidated	Group		Scouts	Cubs	Beavers	Consolidated
Income			Unrestricted	Restricted	Un	restricted fun	ds	
Donations and similar income		E	£	£	.f	£	£	£
Membership subscriptions	1,	8,366.65	5,026.99		2,440.00	3,447.70	2,461.45	6,864.00
Less subsipaid on	1	(4,620.00)	(4,620.00)		(1,464.00)	(2,068.62)	(1.476.87)	(3,745.50)
Net membership subs		3,746.65	406.99		976.00	1,379.08	984.58	3,118.50
Net contribution from Explorer s	couts	318.61	318,61					754.00
Grants and donations	2, 9	2,454.68	2,054.68		400.00	-	-	2,184.17
Gift Aid		1,778.25	1,778.25					3,550.79
		8,298.19	4,558.53	-	1,376.00	1,379.08	984.58	9,607.46
Fees for activities	1	5,358.95	677.45	ing	2,260.00	2,251.50	170.00	
Fundraising		69.69	69.69		74			
Investment income		18.45	18.45	50		vide.		0,77
Total income		13,745.28	5,324.12	·	3,636.00	3,630.58	1,154.58	9,608.23
Expenditure				MANAY TO TO TO TO THE STATE OF		And a finished from the control of t		within the research of the destination will be and in year or a the recognitive ground and planting the control of the recognitive ground and the second second control of the second second second second second second sec
Charitable payments								
Youth programme activities		(8,780.88)	(1,631.54)	(150.00)	(3,302.51)	(3,235.87)	/610 06\	(0.507.00)
Transport and fuel		(345.00)	(345.00)	(130.00)	(3,502,51)	(3,233.87)	(610.96)	(2,597.22)
Adult support and training		(343,00)	(343.00)					(7.7.7.2)
Rent and broadband		(1,495.87)	(1,495.87)		AM.	-		(217.38)
Repairs and maintenance		(2,378.00)	(2,378.00)			-	-	(1,927.47)
Uniform and badges		(1,262.49)	(627.07)		(150.63)	(202.52)	(107 10)	(040.43)
Donations and grants		(1,202.43)	(027.07)		(120.02)	(297.67)	(187.12)	(810.49)
Dottations and Brants		(14,262.24)	(6,477.48)	(150.00)	(3,453.14)	(3,533.54)	(798.08)	(5.652.56)
			1-1,	(=====)	(2) (2012 /)	(-,	(720.00)	(3.33.30)
Fundraising expenses		(31.49)	(31.49)					
Miscellaneous expenses		(366.50)	(279.00)	-	(29.00)	(30.50)	(28.00)	(288.01)
Asset purchases	1							
Fire extinguishers		(270.00)	(270.00)	-	**	(F)	1-6	2
Safety helmets		(355.99)	(355.99)			-		
Campsite lights		(298.71)	(298.71)					
Stoves							~	(91.80)
Pioneering poles		-	*	=				(124.99)
Trolley dolleys	_	-	-			-	~	(43.96)
		(924.70)	(924.70)		~	99	Organization in conformal angulation with well evolutions.	(260.75)
Total expenditure	-	(15,584.93)	(7,712.67)	(150.00)	(3,482.14)	(3,564.04)	(826.08)	(6,201.32)
Net (deficit)/surplus		(1,839.65)	(2,388.55)	(150.00)	153.86	66.54	328.50	3,406.91
Net assets at 31 March 2022		12,482.55	7,816.87	150.00	1,779.02	2,213.85	522.81	9,075.64
Net assets at 31 March 2023	8 =	10,642.90	5,428.32		1,932.88	2,280.39	851.31	12,482.55

# 27th Plymouth Scout Group Statement of assets and liabilities For the year ended 31 March 2023



			2022				
	Notes	Consolidated	Group	Scouts	Cubs	Beavers	Consolidated
		Unrestricted funds					*
Cash funds		£	£	£	£	£	£
Current account		11,081.05	6,469.05	1,473.72	2,287.97	850.31	8,694.62
Savings account		617.58	617.58	-	5	-	9,305.75
Insurance account		3,038.37	3,038.37	(%)	*	~	3,031.75
Payment card		975.71		364.31	592.15	19.25	_
Petty cash and floats		115.27	30.00	-	85.27		33.17
		15,827.98	10,155.00	1,838.03	2,965.39	869.56	21,065.29
Monetary assets							
Explorer debtor		1,426.00	1,426.00	-		~	**
Prepayments	4	392.27	7.52	309.75	75.00		110.02
Group debtor		in.	-	315.10		140.10	
		1,818.27	1,433.52	624.85	75.00	140.10	110.02
Total assets		17,646.25	11,588.52	2,462.88	3,040.39	1,009.66	21,175.31
Liabilities							
Subs owed		(5,555.00)	(5,555.00)	*	w		(4.050.00)
Deferred income	5	(1,290.00)	-	(530.00)	(760.00)	-	(1,760.00)
Group payable		-	(455.20)	-	_		(4,7,00,00)
Other payables	7	(158.35)		7.2	_	(158.35)	(2,882.76)
Total liabilities	***	(7,003.35)	(6,010.20)	(530.00)	(760.00)	(158.35)	(8,692.76)
Net assets/(liabilities)  * £150 of this is restricted	8 ==	10,642.90	5,578.32	1,932.88	2,280.39	851.31	12,482.55
and or this is restricted							

We declare, in our capacity as trustees, that: the trustees have approved the report and accounts; and have authorised us to sign them on their behalf.

Brian Boucher, Chairman

B. K. Bucher.

Rosauro Aala FCA, Treasurer

man Ll

11 September 202]

# 27th Plymouth Scout Group Notes to the accounts For the year ended 31 March 2023



# 1 Accounting policies

Membership subscriptions are recognised on a cash received basis.

Subscriptions are collected from parents and guardians and shared between sections and the group.

Sections use subs for their activities and the group for group costs.

The group pays subs per child to the Scout District.

Fees for activities represent money collected by sections for camps and other activities.

Assets are written off in the year of purchase.

#### 2 Grants and donations

£488.22 was received as a grant during the Covid pandemic and was used for rent. £1,000 was received from the Ballard Trust. £400 was received from Plymouth Rotary. £200 was received through one-off donations. £55.95 was received from Amazon because of purchases made by parents and friends.

#### 3 Donations

Money raised on behalf of the Children's Society was £253 (2022: £53).

#### 4 Prepayments

Prepayments represent amounts paid in advance for activities, such as deposits for camps, photocopying and amount held on gift cards.

# 5 Deferred income

Deferred income relates to money collected by sections for future activities.

This will be recognised as income when the activity occurs and matched against the future expense.

# 6 Related party transactions

Trustees are recompensed for expenses incurred on behalf of the group.

Scout leaders may receive training, qualifications and membership fees paid by the group.

# 7 Payables

Payables relate to expenses owed to the section leaders and not paid before the end of the year plus subs collected by the group and owed to sections.

8 Net assets	2023	2022
Net assets are allocated as follows:		
For the repair and replacement of assets	3038.37	3031.75
For participants of international camps	1200.00	1200.00
For participants of camps (restricted fund)	~	150.00
For the benefit of the Beavers, Cubs and Scouts	6404.53	8250.80
	10642.90	12482.55

# 9 Restricted funds

£150 was donated for the purpose of supporting members for a residential experience.

# Independent examiner's report to the trustees of 27th Plymouth Scout Group

I report to the trustees on my examination of the accounts of the 27th Plymouth Scout Group for the year ended 31 March 2023.

# Responsibilities and basis of report

As the charity trustees of the 27<sup>th</sup> Plymouth Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 27<sup>th</sup> Plymouth Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the 27th Plymouth Scout Group as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

GRAMAN L YOUNG

EMMB

Relevant professional qualification or membership of professional bodies (if any):

Address:

GREYMARE COTTAGE, LOSTNITHIEL. PLZZ OLW Date: September 2023